

Seller		Seller's reference			
		Date			
Consignee		Buyer's reference		Purchase Order Date	
		Buyer			
		Order response status			
		Country of origin		Country of destination	
Mode of transport	Date of despatch	Terms of delivery		Location	
Means of transport	Place of despatch	Special terms			
Vessel/flight No.	Port of loading	Terms of payment		Currency of payment	
Port of discharge	Place of delivery				
Shipping marks; container number		No. and kind of packages; description of goods		Total gross weight (kg)	Total cube(m <sup>3</sup> )
				Total net weight (kg)	
Item / References	Description	Country of origin	Commodity code	Quantity	Unit price
<p>Thank you for your order as described above, which we intend to make available for despatch / shipment on or about _____. Please make any enquiries concerning the shipment of this order to the person named below.</p> <p>Note</p>					
Seller's company and telephone no.					
Name of contact					
Date					
Signature					

Seller	Seller's reference	
	Date	
	Buyer's reference	Purchase Order Date

Consignee	Buyer
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Item / References	Description	Country of origin	Commodity code	Quantity	Unit price	